Instructions for the Session submission

Title Case: Times, 14 Point Bold,

Chair: Full Name, Affiliation, *EMail: Full.Name@esa.int*

Co-chair: Full Name, Affiliation, *EMail: Full.Name@esa.int*

Description of the session

The session submission for **IGU 100 Paris 2022** shall be **no longer than one page** summarizing the topics, aims and contents of the session.

**Furthermore**, you are kindly invited to add the names and affiliations of the speakers who are expected to attend the conference and give oral presentations. Eventually you can join titles and abstracts.

This MS-Word example demonstrates the format for the abstracts. All Fonts are Times or Times New Roman.

Page size is A4; margins are top: 3 cm, left: 3 cm, right: 2,2 cm, and bottom 2.2 cm.

Normal text is in Times or Times New Roman in 11pt plain text, single space[[1]](#footnote-1).

Do not include any headers, footers or page numbers. These will be inserted during the production process of the proceedings.

The document name shall consist of the Last name of the chair and a minimal understandable abbreviated title. The total length should not exceed 30 characters:

ChairLastName\_AbbreviatedTitle.doc

Please adhere to this template to enable a homogeneous publication.

1. Footnotes should be numeric, 10 point plain text, justified and at the end of the current page. [↑](#footnote-ref-1)